

London Borough of Harrow

KEY DECISION SCHEDULE (OCTOBER 2019 - DECEMBER 2019)

MONTH: October

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
OCTOBER						
Housing Revenue Account Business Plan Update 2019	Cabinet is requested to approve the Housing Revenue Account Business Plan update 2019 to set the framework within which the budget report can be submitted.	Cabinet	10 October 2019	Councillors Phillip O'Dell and Adam Swersky Nick Powell, Divisional Director, Housing Services tesleem.kazmi@harrow.gov.uk tel: 020 8420 9201 milan.joshi@harrow.gov.uk tel: 020 8416 8662, Dawn Calvert, Director of Finance	Open	Agenda report and any related appendices Council tenants, leaseholders, private residents and staff.
Update on the Review of the Harrow Local Plan and approval of the revised Local Development Scheme 2019-	To note an update on the progress of the review of the Harrow Local Plan and to approve the updated timetable	Cabinet	10 October 2019	Councillor Keith Ferry Paul Walker, Corporate Director, Community beverley.kuchar@harrow.gov.uk	Open	Agenda report and appendices

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
2022	for this review.			Tel: 020 8736 6167		
Locally Listed Buildings - Update to Local List	To seek approval to consult on the addition of 2 locally listed buildings to the local list.	Cabinet	10 October 2019	Councillor Keith Ferry Paul Walker, Corporate Director, Community beverley.kuchar@harrow.gov.uk Tel: 020 8736 6167	Open	Agenda Report and any related appendices The proposed amendments will be subject to a four week consultation period.
Update on the Harrow Self-Build Register and proposed changes to the registration process	To receive an analysis of the individuals/ associations currently on the Council's self-build Register and to consider proposed changes to the registration process.	Cabinet	10 October 2019	Councillor Keith Ferry Paul Walker, Corporate Director, Community beverley.kuchar@harrow.gov.uk Tel: 020 8736 6167	Open	Agenda Report and any related appendices

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Planning and Public Protection ICT M3/Civica Replacement Solution	To seek agreement to proceed with procurement and implementation of a new line of business solutions for Planning, Building Control, Land Charges and Public Protection	Cabinet	10 October 2019	Councillor Ferry Paul Walker, Corporate Director, Community beverley.kuchar@harrow.gov.uk Tel: 020 8736 6167	Open	Report and any related appendices
Council Preparations for Brexit	To agree efficient and effective arrangements in the event of exit from the EU on 31 October and to delegate authority to the Chief Executive, following consultation with the Leader, to facilitate implementation	Cabinet	10 October 2019	Cllr Graham Henson Sean Harriss, Chief Executive (Head of Paid Service) alex.dewsnap@harrow.gov.uk tel: 020 8416 8250	Part exempt	Agenda report and any appendices

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	of these arrangements as appropriate.					
NOVEMBER						
Review of Housing and Homelessness Strategies	To approve the new Housing and Homelessness Strategies.	Cabinet	14 November 2019	Cllr Phillip O'Dell Nick Powell, Divisional Director, Housing Services meghan.zinkewich-peotti@harrow.gov.uk Tel: 020 8424 1346	Open	Agenda report and any related appendices, Housing Strategy, Homelessness and Rough Sleeping Strategy, Housing Allocations Scheme, Tenancy Strategy and Policy, Housing Evidence Base and Equality Impact Assessment.. Consultation has been carried out with a range of stakeholders

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						(residents, Registered Providers, Voluntary and Community Groups) and a cross-party Members working group.
Fly tipping Strategy	Approval of the Strategy	Cabinet	14 November 2019	Cllr Varsha Parmar Paul Walker, Corporate Director, Community richard.lebrun@harrow.gov.uk Tel: 020 8736 6267	Open	Agenda report and any associated appendices, Fly Tipping Strategy, Keep Britain Tidy Report and Lean Review Internal Audit Streets and Grounds Community & Public Protection Service

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
DECEMBER						
Draft Revenue Budget 2019/20 and Medium Term Financial Strategy 2020/21 - 2022/23	To approve the draft of the Revenue Budget for 2020/21 and Medium Term Financial Strategy 2020/21-2022/23 for consultation.	Cabinet	5 December 2019	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Open	Agenda report and any associated appendices
Draft Capital Programme 2020/21 to 2022/23	To approve the draft of 2020/21 to 2022/23 Capital Programme for consultation and the draft of the Capital strategy.	Cabinet	5 December 2019	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Open	Agenda report and any associated appendices.
Revenue and Capital Monitoring 2019/20 – Quarter 2 as at	1. To note the revenue and capital forecast position as at	Cabinet	5 December 2019	Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@	Part exempt	Agenda report and any associated appendices.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
30 September 2019	quarter 2; 2. To approve virements; 3. To approve any amendment in the Capital Programme delegated to Cabinet.			harrow.gov.uk tel: 020 8424 7544		

HARROW COUNCIL CABINET 2019/20

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk